



**JONATHAN E. FIELDING, M.D., M.P.H.**  
Director and Health Officer

**JOHN F. SCHUNHOFF, Ph.D.**  
Chief Deputy Director

313 North Figueroa Street, Room 806  
Los Angeles, California 90012  
TEL (213) 240-8156 • FAX (213) 481-2739

[www.lapublichealth.org](http://www.lapublichealth.org)



**BOARD OF SUPERVISORS**

**Gloria Molina**  
First District

**Yvonne B. Burke**  
Second District

**Zev Yaroslavsky**  
Third District

**Don Knabe**  
Fourth District

**Michael D. Antonovich**  
Fifth District

May 1, 2007

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**ACCEPTANCE OF GIFTS/DONATIONS TO THE DEPARTMENT OF PUBLIC  
HEALTH**  
(All Districts) (3 Votes)

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve and instruct the Director of Public Health, or his designee, to accept a donation from Kaiser Permanente, Exhibit I, in the amount of \$30,000, to support the Department of Public Health's (DPH or Department) Women's Health Policy Summit (Summit) to be held on May 24, 2007, in the County of Los Angeles, at no net County cost.
2. Ratify the Department's prior acceptance of a donation from The California Endowment, Exhibit II, in the amount of \$22,500, as a requirement from The California Endowment to sign its agreement prior to April 6, 2007, to support the Department's Summit to be held on May 24, 2007, in the County of Los Angeles, at no net County cost.
3. Request that the Executive Officer prepare individual letters of appreciation to Kaiser Permanente and The California Endowment, similar to the attached Exhibit III and IV, respectively.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS:

The goals of the Summit are to identify women's health issues and potential solutions and to provide a forum for action and policy opportunities. The target audience is women's health care and policy leaders, advocates, researchers, health care providers, funders, and other key health care stakeholders and experts.

The gifts/donations received will be used to offset the general expenses associated with the Summit such as rental space for the hotel, hotel deposit, printed materials (invitations, program, posters, LA Health Report and the Executive Report), speaker fees, lodging, Promising Practice Poster session, etc.

FISCAL IMPACT/FINANCING:

The donations from Kaiser Permanente, and The California Endowment to support the Summit are in the amounts of \$30,000 and \$22,500 respectively, at no net County cost.

FACTS AND PROVISIONS:

The DPH's Office of Women's Health will hold the one-day Women's Health Policy Summit on May 24, 2007, bringing together over 300 women's health leaders, policymakers, researchers, advocates, health care providers, and funders to develop policy recommendations to improve the health and well-being of women in Los Angeles County. The theme of the Summit is "Building Multicultural Women's Health: Setting an Agenda for Los Angeles." Supervisors Yvonne B. Burke and Gloria Molina are serving as Honorary Chairs and Supervisors Michael D. Antonovich, Don Knabe, and Zev Yaroslavsky, as well as most of the Los Angeles delegation from the State Assembly and Senate as well as the US Congressional Representatives will serve as Honorary Co-Chairs.

As part of the grant requirements, the California Endowment required the Department to sign its grant agreement by no later than April 6, 2007. In order to meet the grantor's requirement, the Department signed and returned the Agreement to the grantor on April 4, 2007, before receiving Board approval, as such, the Department is requesting the Board's ratification of its action. Upon ratification, the Department will proceed to process funds for use at the Summit.

The Honorable Board of Supervisors  
May 1, 2007  
Page 2

Attachment A provides additional information. County Counsel has reviewed and approved Exhibits I and II as to form.

CONTRACTING PROCESS:

It is not appropriate to advertise gifts/donations on the Los Angeles County Online Web Site as a business/contract opportunity, or to announce receipt of gifts to the County of Los Angeles.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

Acceptance of the gifts/donations will allow the Department's Office of Women's Health to continue implementing activities, such as the Women's Health Policy Summit, to address women's health issues and potential solutions.

When approved, this Department requires three signed copies of the Board's action.

Respectfully submitted,



Jonathan E. Fielding, M.D., M.P.H.  
Director and Health Officer

JEF:jr  
BL#00099

Attachments (5)

c: Chief Administrator Officer  
County Counsel  
Executive Officer, Board of Supervisors

SUMMARY OF GRANT AWARD1. SUMMARY OF SERVICE:

The donations from the agencies listed below will support the Women's Health Policy Summit, which will bring together over 300 women's health leaders, policymakers, advocates, and funders to develop policy recommendations to improve the health and well-being of women in Los Angeles County.

2. AGENCY ADDRESS AND CONTACT PERSON:

a) Kaiser Permanente  
 Ordway Building  
 One Kaiser Plaza  
 Oakland, CA 94612  
 Attention: Jessica Simmons  
 Title: Community Benefit  
 Telephone: (626) 405-5523 Facsimile (Fax) (626) 405-3176  
 Internet Address: [so.cal.grants@kp.org](mailto:so.cal.grants@kp.org)

b) The California Endowment  
 Grants Administration  
 1000 N. Alameda Street  
 Los Angeles, CA 90012  
 Attention: Alicia Dixon  
 Title: Program Officer (Greater LA Region)  
 Telephone: (213) 928-8728 Facsimile (Fax) (213) 928-8807  
 Internet Address: [www.calendow.org](http://www.calendow.org)

3. FINANCIAL INFORMATION

The donations from Kaiser Permanente, and The California Endowment to support the Summit are in the amounts of \$30,000 and \$22,500 respectively, at no net County cost.

4. PRIMARY GEOGRAPHIC AREAS TO BE SERVED:

Countywide.

5. ACCOUNTABLE FOR PROGRAM MONITORING AND EVALUATION:

Ellen Eidem, M.S., Director, Office of Women's Health.

6. APPROVALS:

Public Health: John F. Schunhoff, Chief Deputy Director

Contracts and Grants Division: Gary T. Izumi, Chief

County Counsel (as to form): Allison Morse, Deputy County Counsel



KAISER PERMANENTE

EXHIBIT I

Kaiser Foundation Hospital, Inc.

April 4, 2007

Ellen Eidem  
Los Angeles County Office of Women's Health  
3400 Aerojet Ave. 3rd flr  
El Monte, CA 91731

Dear Ms. Eidem,

We are pleased to inform you that a contribution in the amount of \$30,000.00 has been approved by Kaiser Permanente, Southern California and United HealthCare Workers Joint Labor Fund for Women's Health Policy Summit 2007.

As a recipient of grants or donations through the Community Benefit program you are required to submit a report within 90 days of the Women's Health Policy Summit 2007, to include:

- a) Number of attendees
- b) Financial accounting, including event costs and revenues and net proceeds
- c) Report on how net proceeds will be used
- d) Type of media coverage

Kaiser Permanente's social mission is to improve the health of the communities we serve, and we recognize the positive impact of your organization in helping to achieve this goal. We anticipate that this contribution will allow your programs and services to help many in need, and we look forward to hearing back from you on the success of your event.


For you reference, the Kaiser Tracking number for this sponsorship is 1747,

Please return your report by September 1, 2007 to:

Jessica Simmons, Community Benefit  
Kaiser Permanente, Public Affairs  
393 East Walnut Street, 2nd Floor  
Pasadena, CA 91188

Or email the report to: [so.cal.grants@kp.org](mailto:so.cal.grants@kp.org)

Sincerely,

  
Kaiser Permanente Community Benefit  
Public Affairs  
Southern California Region

03-16-2007 03:28pm From-OFFICE OF WOMEN'S HEALTH

+6262988335

T-343 P.012/012 F-163

KAISER PERMANENTE  
KAISER FOUNDATION HEALTH PLAN INC.  
ACCOUNTS PAYABLE DEPARTMENT  
815 W. COLORADO BOULEVARD  
LOS ANGELES, CA 90041  
(323) 259-4300



2001400 01 SD

6249

JAN 22

12/27/2006

LOS ANGELES COUNTY  
OFFICE OF WOMENS HEALTH  
3400 AEROJET AVE 3RD FL  
EL MONTE CA 91731

PG 1 OF 1

VENDOR R004954DN

INVOICE NO.	INVOICE DATE	GROSS AMOUNT	DISCOUNT	NET AMOUNT
174700 WOMEN'S HEALTH POLICY SUMMIT QUESTIONS CALL ANGELA CORON 626-405-8403	12/06/2006	\$30,000.00		\$30,000.00
			Rec'd 1-4-07 ENTERED ECS	
TOTALS		\$30,000.00	\$0.00	\$30,000.00

DETACH AND RETAIN THIS STUB FOR YOUR RECORDS

CHECK # 0000596525 ATTACHED BELOW



KAISER  
PERMANENTE®

KAISER PERMANENTE  
KAISER FOUNDATION HEALTH PLAN INC.  
ACCOUNTS PAYABLE DEPARTMENT  
815 W. COLORADO BOULEVARD  
LOS ANGELES, CA 90041  
(323) 259-4300

82-20 No. 0000596525  
311

12/27/2006

DISBURSING AGENT FOR  
KAISER FOUNDATION HEALTH PLAN INC.

\$\$\$\$\$\$\$\$\$30,000.00

NOT VALID AFTER ONE YEAR

PAY TO THE ORDER OF LOS ANGELES COUNTY  
OFFICE OF WOMENS HEALTH  
3400 AEROJET AVE 3RD FL  
EL MONTE CA 91731

VENDOR R004954DN

Thirty Thousand and 00/100 Dollars

*[Signature]*  
KAISER FOUNDATION HEALTH PLAN INC.  
GENERAL ACCOUNT

CITIBANK, N.A.  
ONE PENN'G WAY, NEW CASTLE, DE 19720

00000596525 000000000000

000000000000

 The  
California  
Endowment

MAR 31 2007

March 19, 2007

Ms. Jessica St. John  
Los Angeles County Department of Public Health  
Office of Women's Health  
3400 Aerojet Avenue, Third Floor  
El Monte, CA 91731

1000 North  
Alameda Street  
Los Angeles  
CA 90012

Re: **File Number 20062180, 2007 Women's Health Policy Summit**  
(All correspondence should include this ID number.)

Dear Ms. St. John:

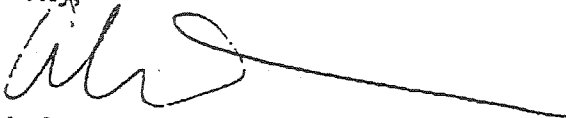
213 928 8800  
FAX 213 928 8801  
800 449.4149

On behalf of The California Endowment (The Endowment), I am pleased to inform you that the County of Los Angeles Department of Health Services has been awarded a contract in the amount of \$22,500.

Enclosed with this letter are two (2) originals of the Agreement for Charitable Activity Consulting Services of Independent Contractor (Agreement). Funds are to be used in accordance with the terms and conditions outlined in the Agreement. Please review, sign and date the Agreement, and return it in the enclosed Federal Express envelope no later than April 6, 2007; keep the second original for your files. Please also complete and return the enclosed IRS W-9 form.

We look forward to working with you on this project. If you have any questions or concerns, please contact me at (213) 928-8728 (adixon@calendow.org) or Program Assistant Marlo Jenkins at (213) 928-8733 (mjenkins@calendow.org).

Sincerely,



Alicia Dixon  
Program Officer (Greater Los Angeles Region)

Enclosures

AD:mj

[www.calendow.org](http://www.calendow.org)

## GRANT AGREEMENT

Los Angeles County Department of Public Health Office of Women's Health  
EIN 95-6000927  
Grant Number 20062180

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- I. **GRANTEE:** Grantee certifies that it is either a tax-exempt governmental unit or a tax-exempt organization under §501(c)(3) and §170(b)(1)(A) of the Internal Revenue Code, and it is not a private foundation as defined by Internal Revenue Code §509(a)(1).
- II. **PURPOSE OF AWARD:** 2007 Women's Health Policy Summit: To support a women's health convening to set an agenda and develop policy recommendations to increase the cultural competency of women's health stakeholders, policymakers and the health system serving women in Los Angeles County.

Grant funds are to be used toward the Purpose stated above and to promote health in California.

- A. **AMOUNT OF AWARD:** \$22,500 upon execution of this Agreement.
- III. **TERM OF AWARD:** Grant funds are to be applied to expenses incurred for the period from March 1, 2007 to August 31, 2007.

IV. **CONDITIONS OF AWARD:**

- A. Grantee shall provide The California Endowment (The Endowment) with written reports detailing grant activities and grant expenditures. The due dates for such written reports are as follows.
- |              |         |
|--------------|---------|
| Final Report | 9/30/07 |
|--------------|---------|
- B. Grantee shall expend the funds only for charitable purposes, as described above in Section II. Grantee may not use any of its grant dollars for purposes other than those stated above in Section II, and Internal Revenue Code Section 4945(d)(1) through (5), and Internal Revenue Code Section 170(c)(2)(B).
- C. Grantee will return to The Endowment any unexpended funds if, in its sole discretion, The Endowment determines the Grantee has not performed in accordance with this Agreement. Any funds not expended in accordance with the terms of the grant must be returned to The Endowment within thirty (30) days following the grant termination date, unless otherwise agreed upon by Grantee and The Endowment.
- D. Grantee shall maintain a separate and systematic accounting record of the receipt and disbursement of funds provided by The Endowment. The Grantee shall retain original substantiating documents related to grant expenditures and make these records available for The Endowment's review upon request.



- E. All copyrights and all other intellectual property produced as a result of this award shall be produced for the "public domain." As such, The Endowment, Grantee, or any other party shall have a nonexclusive irrevocable, perpetual, and royalty-free license to reproduce, publish, copy, alter or otherwise use the intellectual property so produced.
- F. The Endowment support shall be acknowledged in all literature and printed materials associated with this event.
- G. Grantee agrees to provide immediate written notice to The Endowment if significant changes or events occur during the term of this award which could potentially impact the progress or outcome of the grant, including, without limitation, changes in Grantee's management personnel or losses of funding. Grantee will also notify The Endowment immediately of any actual or proposed change in tax status, including any substantial or material change in sources of support for any taxable year affected by this grant, within the meaning of Section 1.170A-9 of the Treasury Regulations.
- H. Grantee agrees to participate in any technical assistance and/or evaluation activities conducted by The Endowment, as deemed appropriate.
- I. No part of these grant funds shall be paid to any director, officer, or employee (or their family members) of The Endowment.

V. ACCEPTANCE OF GRANT AGREEMENT

Agreed to and Acknowledged on behalf of Los Angeles County Department of Public Health Office of Women's Health by:

<u>John Schunhoff, PhD</u>	<u>Chief Deputy Director</u>	<u>Depts</u>
Printed Name	Title	<u>Public Health</u>
<u>[Signature]</u>	<u>4/4/07</u>	
Authorized Signature	Date	

Agreed to and Acknowledged on behalf of The California Endowment:

<u>Alicia Dixon</u>	<u>Program Officer</u>
Printed Name	<u>(Greater Los Angeles Region)</u>
<u>[Signature]</u>	Title
Authorized Signature	<u>March 22, 2007</u>
	Date

May 1, 2007

George Halvorson  
Chairman and CEO  
Kaiser Permanente  
Ordway Building  
One Kaiser Plaza  
Oakland, California 94612

Dear Mr. Halvorson,

At its meeting held on \_\_\_\_\_, the Los Angeles County Board of Supervisors accepted, with thanks, your donation in the amount of \$30,000 from Kaiser Permanente, Southern California and United HealthCare Workers Joint Labor Fund to the Los Angeles County Office of Women's Health, Department of Public Health, to support the Women's Health Policy Summit 2007 to be held in Los Angeles, California.

The Board members have requested that I express their appreciation for this generous donation.

Very truly yours,

Sachi A. Hamai  
Executive Officer, Board of Supervisors

EXHIBIT IV

May 1, 2007

Robert K. Ross, M.D.  
President and CEO  
The California Endowment Foundation  
1000 North Alameda Street  
Los Angeles, California 90012

Dear Dr. Ross,

At its meeting held on \_\_\_\_\_, the Los Angeles County Board of Supervisors accepted, with thanks, your donation in the amount of \$22,500 from The California Endowment to the Los Angeles County Office of Women's Health, Department of Public Health, to support the Women's Health Policy Summit 2007 to be held in Los Angeles, California.

The Board members have requested that I express their appreciation for this generous donation.

Very truly yours,

Sachi A. Hamai  
Executive Officer, Board of Supervisors